


Who Needs An FSA ID?

The student will always need an FSA ID. At **least one parent** will need an FSA ID, depending on the following criteria.

| If parents are married | If parents unmarried living together | If parents are divorced or separated not living together |
|---|---|--|
| If parents are married and file taxes together one parent will need an FSA ID | If parents are unmarried and live together, both parents will need FSA IDs | If parents are divorced or separated not living to the parent who provided more financial support in the last 12 months will need an FSA ID |
| If parents are married but don't file taxes together, both parents will need FSA IDs |  | If remarried, and parent and stepparent did not file taxes together , both parent and stepparent will need FSA ID' |

The FAFSA considers the student's parent to be their legal (biological or adoptive) parent, whether or not they live with them. Do not include information about caregivers who are not biological parents, legal adoptive parents, or stepparents required by this chart.

What information do you need to create an FSA ID?

| | |
|--|-------------------------------|
| Full Legal Name | Email address (unique to you) |
| Date of Birth | Phone number (unique to you) |
| Social Security Number (if you have one) | Permanent address |



Each email address and phone number can only be associated with one FSA ID. You will need access to the email account and cell phone at the time of account creation to complete account verification.

At the time of the 2024-2025 FAFSA opening, there will be a process for parents without a Social Security Number to create an account and verify their identity. Students must have a Social Security Number to complete the FAFSA. If your student does not have one, talk to your CCMR Counselor about applying with TASFA.



Steps to create an FSA ID

[VISIT: STUDENTAID.GOV/FSA-ID/CREATE-ACCOUNT/LAUNCH](https://STUDENTAID.GOV/FSA-ID/CREATE-ACCOUNT/LAUNCH)

The first step to completing your FAFSA is to create an FSA ID (a username and password). Your FSA ID gives you access to Federal Student Aid's online system and serves as your legal signature.

To protect your personal information, please keep this information in a safe and secure place.

Account Creation Worksheet

Student Information

Email Address: _____

Username: _____

Password: _____

FSA ID Backup Code: _____

Challenge question answer 1: _____

Challenge question answer 2: _____

1. Click "Get Started"
2. Enter personal information
3. Create username and password
4. Verify your email address
5. Complete challenge questions
6. Set up 2-Step Verification
7. Review and submit
8. Repeat the process to have your parent/contributor create an FSA ID too! They will need to input their information and a separate email address.

Parent Information

Parent /Contributor 1

Parent /Contributor 2

| | | |
|------------------------------|-------|-------|
| Email Address | _____ | _____ |
| Username | _____ | _____ |
| Password | _____ | _____ |
| FSA ID Backup Code | _____ | _____ |
| Challenge question answer 1: | _____ | _____ |
| challenge question answer 2: | _____ | _____ |

Parent /Contributor 1

Parent /Contributor 2